

HIGH WYCOMBE & DISTRICT BADMINTON ASSOCIATION
CONSTITUTION

NAME

- 1 The name shall be The High Wycombe & District Badminton Association (hereinafter called 'the Association').

OBJECTS

- 2 The objects of the Association shall be:
 - i. to encourage the game of badminton, particularly by arranging leagues, tournaments, inter-league matches and competitions generally between players of all standards
 - ii. to encourage the provision of badminton halls of a standard comparable to that recommended by the Badminton Association of England.
 - iii. to encourage the activities for improving the standard of play. Such activities to include, but need not be confined to the following:
 - (a) Coaching
 - (b) Film Shows
 - (c) Facilities for Juniors

MEMBERSHIP

- 3 Membership of the Association shall be open to Badminton Clubs having their halls within a twelve mile radius from the centre of High Wycombe.
- 4 Applications for membership of the Association must be made in writing to the Hon Secretary and be signed by the Hon Secretary of the Club. The Committee of the Association shall decide the outcome of such applications and need not give reasons for their decisions. Clubs admitted to membership shall be responsible for keeping the Association informed of the name and address of their current Hon Secretary.
- 5 With effect from June 2003 it will be a condition of membership of the Association that clubs, in alphabetical rotation, must **if so requested**, provide a member to serve on the Committee for a minimum of two years (preferably the same person for reasons of continuity). At the outset, clubs already providing a committee member, or those who have done so during the previous five years, will be exempt from this condition until all other clubs have fulfilled their obligation.
- 6 Clubs admitted to the membership of the Association must affiliate to the appropriate County Badminton Association and to the Badminton Association of England.
- 7 A Club may withdraw from membership by giving written notice to the Hon Secretary. The Committee of the Association shall have the power to terminate a Club's membership of the Association without being required to give reasons.

COMMITTEE

- 8 The business of the Association shall be managed by the Committee consisting of the Chairman, Hon Secretary, Assistant Secretary, Hon League Secretary (Mixed Doubles), Hon League Secretary (Mens Doubles), Hon League Secretary (Ladies Doubles), Hon League Secretary (Hybrid), Hon Treasurer and one other member elected at the Annual General Meeting. All members of the Committee shall be members or Hon members of clubs themselves members of the Association.
- 9 At the Annual General Meeting all those Officers and Committee members who have served for two years shall retire but can be eligible for re-election if they so wish. In the event of retirement the vacancies will be filled by clubs in rotation (see item 5 under Membership) unless other nominations are received. Except in the case of retiring members, nomination for election to the Committee shall be duly proposed by an Associated club and sent in writing to the Hon Secretary one month before the Annual General Meeting.
- 10 In the event of vacancies occurring, the Committee shall have the power to co-opt members at their discretion. Four members shall form a quorum.
- 11 The Hon Secretary shall, at the request of the Chairman, or any three members of the Committee, call a meeting within fourteen days, and shall give all members of the Committee notice of the business to be conducted.
- 12 The Committee may delegate any of its powers or duties to Sub-Committees which shall be constituted as the Committee thinks fit.
- 13 The Committee may appoint any person to do or perform any special work, duties and services which it is expedient or necessary should be performed and done by, or on behalf of the Association in pursuance of its objects, and shall determine the fees to be paid in return for the services rendered.

GENERAL MEETINGS

- 14 An Annual General Meeting shall take place in each calendar year, and will normally be held between 1 May and 31 July.
- 15 Proposals for business to be raised at the Annual General Meeting shall be elicited from Associated clubs by the Hon Secretary at least 28 days before the Annual General Meeting.
- 16 A notice convening the Annual General Meeting together with the Agenda shall be sent to the Hon Secretary of all associated clubs at least 14 days prior to the date of the meeting.
- 17 A special general meeting shall be called if and when deemed necessary or advisable by the Chairman, or the Committee, or on the requisition of one third of the members of the Association. The Hon Secretary shall give 14 days notice of any such meeting and shall specify the purpose for which it is called. Only that business shall be transacted at the Special Meeting.

- 18 Each Associated club shall be entitled to send one representative with power to vote at General meetings. The quorum for general meetings shall be one third of the Member Clubs of the Association
- 19 A member of the Committee shall not have a vote, except in the event of an equality of votes, when the Chairman shall have a casting vote. Voting will be on a show of hands and decisions will be reached on a simple majority.

FINANCE

- 20 The financial year of the Association shall, unless otherwise determined by the Association in general meeting, be the end of May
- 21 Each Associated club shall, in each financial year, pay to the Association, such subscriptions as the Association in general meeting shall decide.
- 22 The Accounts of the Association shall be prepared annually and laid before the Annual General Meeting, and once in every year the Accounts of the Association shall be examined and their correctness ascertained by an Auditor who shall be appointed by the Association in general meeting.
- 23 Any two of the Chairman, Hon Secretary, Treasurer and Hon League Secretaries are hereby authorised to sign cheques on behalf of the Association.

ALTERATIONS OF CONSTITUTION

- 24 Alterations to this constitution may be made at a general meeting provided that 28 days notice of the proposed alterations has been given to each Associated Club, and provided also that the alterations are approved by a two thirds majority of those attending and entitled to vote.

EXTRANEIOUS MATTERS

- 25 The Committee is empowered to handle matters not provided for by this Constitution.

JULY 2003